



# VACANCY ANNOUNCEMENT

***The Department of Health has a career opportunity for qualified candidates for the following position:***

Title <b>Research Scientist 2</b> <b>[Classified Non-Competitive]</b>			Salary <b>P28</b> <b>\$70,903.32 - \$101,039.55</b>
Posting Number <b>108-17</b>	Position Number <b>634096</b>	Number of Positions <b>1</b>	Posting Period * From: <b>6/23/2017</b> To: <b>7/7/2017</b>
Location: <b>Epidemiology, Environmental &amp; Occupational Health</b> <b>Consumer, Environmental &amp; Occupational Health Service</b> <b>Environmental and Occupational Assessment Program</b> <b>Right to Know Program</b> <b>135 East State St., Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

## GENERAL DESCRIPTION

Under the general direction of the Program Manager or other Supervisor in the Environmental and Occupational Health Assessment Program, independently provide health consultation services to public employers who are subject to the health provisions of the Right to Know Act.

Research and evaluate relevant scientific literature and prepare technically accurate health and safety information for hazardous chemicals listed on the Right to Know (RTK) Hazardous Substance List. Publish new and update existing (RTK) Hazardous Substance Fact Sheets and update other RTK publications.

Analyze the RTK Survey inventory data (large data set) for the purpose of designing and implementing research projects, enforcement actions, employer and employee educational activities, interventions, inspections, and providing direction for the publishing and updating of the Right to Know Hazardous Substance Fact Sheets.

Educate public employers, employees, and emergency responders about chemical hazards and the resources that the RTK Unit provides through the RTK Survey inventory, the RTK Hazardous Substances Fact Sheets and Quick Reference Sheets.

Prepare complex technical reports, publications, and presentations about chemical hazards in public employer workplaces to be used by internal and external stake holders.

Participate and coordinate a team in the annual collection of 12,000 online detailed chemical inventories surveys (known as the Right to Know Survey(s)) from 1,600 public employers. Direct private consultants, joint insurance funds (JIF's), Employer Responsible Right to Know Officials, and Facility Survey Coordinators on how to enter chemical inventory information into the system and trouble shoot problems. Notify public employers as to when to begin the annual survey, of the survey deadline. Identify, and notify employers who are non-compliant, and execute enforcement action where necessary. Maintain list of employers and facilities by adding and deleting facilities/employers as necessary. Manage accounts used by emergency responders, health officials, emergency planners who access surveys from their jurisdictions online and use the inventory data for emergency response and planning purposes. Manage the contract with the private consultant who programs enhancements and upgrades and provides maintenance and troubleshooting to the online RTK Survey system. Perform system testing, identify maintenance and upgrades needed, to ensure the online system continues to operate smoothly.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

### EDUCATION:

Graduation from an accredited college or university with a Master's degree in a discipline appropriate to the position.

### EXPERIENCE:

Three (3) years of full-time experience in a field appropriate to the position.

**NOTE:** A Doctorate in a discipline appropriate to the position may be substituted for two (2) years of experience indicated above.

### LICENSE:

Appointees will be required to possess a valid driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***PSTEEOH@doh.nj.gov***
- Mail the required documents to:  
**Susan Way, Executive Assistant 1**  
**Epid., Environmental and Occupational Health**  
**Reference Posting #108-17**  
**New Jersey Department of Health**  
**PO Box 369**  
**Trenton, NJ 08625-0369**

**Required documents:**

- cover letter
- resume
- State of NJ Employment Application  
([nj.gov/health/forms/dpf-663.dot](http://nj.gov/health/forms/dpf-663.dot)).

*\* Responses received after the closing date MAY be considered if the position is not filled.*

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*

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